

**PURCELL PUBLIC WORKS AUTHORITY  
REGULAR MEETING  
JANUARY 7, 2019  
6:00 P.M.  
COMMUNITY ROOM OF THE  
POLICE SERVICE BUILDING  
1515 N. GREEN**

**MINUTES**

**1. Call to order and declaration of a quorum present.**

Chairman Cox called the meeting to order and declared a quorum to be present at 6:50 p.m.

**2. Roll Call.**

Roll call was conducted by Treasurer Victor Lohn with the following results.

Trustees present: Danny Jacobs, Mike Pollok, Graham Fishburn, Theda Engert, Ted Cox

Staff present: Dale Bunn, Victor Lohn, Teddy Boles, Kevin Williams Michael Minor,  
Gale McCarrell

Legal counsel: Ted Haxel

**3. Discussion of agenda items.**

None.

**4. Approval of the Consent Agenda:**

**a. Approval of minutes for December 3, 2018 Meeting.**

**b. Approve payment of claims as presented in the Council Expense Report in the amount of \$958,160.52.**

**c. Approve payment of Golf claims as presented in the Council Expense Report in the amount of \$40,778.11.**

**d. Approve estimated payroll in the amount of \$130,000.00.**

**e. Approve Treasurer's Financial Report.**

Trustee Jacobs made a motion second by Trustee Fishburn to approve the consent agenda as presented.

Yes: Jacobs, Fishburn, Engert, Pollok, Cox      No: None      Absent: None

**5. Consideration and possible action on items removed from the Consent Agenda.**

None.

**6. Consideration and possible action concerning a recommendation from the Purcell Municipal Hospital Board to appoint Michael Dillenger to fill a term expiring 12-31-2022.**

Trustee Jacobs made a motion second by Trustee Pollok to approve the recommendation of the Hospital Board to appoint Michael Dillenger to the Hospital Board.

Yes: Jacobs, Pollok, Fishburn, Engert, Cox      No: None      Absent: None

**7. Consideration and possible action concerning completing the new water well project.**

Mr. Kenny Sullivan reported that we drilled a test hole, but after analyzing, the hydrologist, the contractor and Sullivan's all recommended not to drill a well at the proposed site. Discussion with the hydrologist resulted in a recommendation to drill a test well approximately 3/4 mile north near well 17.

Trustee Pollok stated that there are old oil wells located near number 17. If their casing is not good it could be where the salt water is coming from.

Mr. Sullivan recommended to not only drill a test well near well number 17. He asked the Trustees to approve a change order to allow one more test hole to Hydro Resources for \$41,280 and Sullivan's for \$3,000 for an inspector to oversee it.

Water Superintendent Michael Minor reported that the Water Department conducts water level monitoring every three months. Monitoring consist of testing how high or low the well and recovery time. Additional records are kept on daily consumption concerning how many gallons are pumped and average daily gallons pumped. Trustee Pollok asked about water loss. Mr. Minor stated the system still needs some upgrades before accurate water loss can be monitored.

Monitoring is difficult from the well fields to Lexington because there are two meters that don't match and it is unclear which one is correct. The Microcom project will be complete near March. This will measure master meters, water towers and well fields, which will provide a more accurate analysis of water loss.

Chairman Cox made a motion second by Trustee Jacobs to authorize Dale Bunn to sign a change order for a new test well and inspections.

Yes: Cox, Jacobs, Pollok, Fishburn, Engert      No: None      Absent: None

**8. Consideration and possible action to acknowledge the receipt of DEQ Permit No. WL000044180634 for the construction of a 7,979 linear feet of six inch PVC potable water line and all appurtenances to serve the 220th Street & Eastern Avenue, McClain County Oklahoma.**

Trustee Jacobs made a motion second by Trustee Fishburn to acknowledge the receipt of DEQ Permit No. WL000044180634 for construction of 7,979 linear feet of six inch PVC water line to serve 220th Street & Eastern Avenue.

Yes: Fishburn, Jacobs, Pollok, Engert, Cox      No: None      Absent: None

**9. Consideration and possible action to Acknowledge of the receipt of Oklahoma Department of Environmental Quality (ODEQ) Permit No. SL000044180932 for the construction of 6545 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Proposed Holiday Inn Express, McClain County, Oklahoma.**

Trustee Fishburn made a motion second by Trustee Jacobs to acknowledge the receipt of DEQ Permit No. SL000044180932 for construction of 6,545 linear feet of eight inch PVC sewer line to serve the proposed Holiday Inn Express.

Yes: Jacobs, Fishburn, Pollok, Engert, Cox      No: None      Absent: None

**10. Consideration and possible action concerning Budget Amendment PWA-2019-4 increasing Appropriations for Light Repair & Maintenance in the amount of \$14,500 to install new traffic cameras for the following locations (1) at State Highway 39 and Green and (4) at Grant and Green intersections.**

Chairman Cox made a motion second by Trustee Jacobs to approve Budget Amendment PWA-2019-4 increasing Light Repair & Maintenance to install traffic cameras at State Highway 39 and Green and Grant and Green intersections.

Yes: Cox, Jacobs, Fishburn, Pollok, Engert,      No: None      Absent: None

**11. Consideration and possible action concerning Budget Amendment PWA-2019-5 increasing Pump Repairs & Maintenance in the amount of \$47,669 for a bypass pump for the Sewer Department to use when the lift station is down and while repairs are being made.**

Trustee Jacobs made a motion second by Trustee Pollok to approve Budget Amendment PWA-2019-5 as written.

Yes: Jacobs, Pollok, Fishburn, Engert, Cox      No: None      Absent: None

**12. Consideration and possible action concerning Water Budget Amendment WIF-2019-1 increasing Water Tap Revenue and Capital Outlay - Expense Appropriations both in the amount of \$432,294 for a new water well.**

Trustee Jacobs made a motion second by Trustee Fishburn to approve Budget Amendment WIF-2019-1 increasing Water Tap Revenue and Capital Outlay - Expense Appropriations both in the amount of \$432,294 for a new water well.

Yes: Jacobs, Fishburn, Pollok, Engert, Cox      No: None      Absent: None

**13. Consideration and possible action concerning Budget Amendment Airport-2019-1 increasing Miscellaneous revenue and Capital Outlay - Expansion - Grant both in the amount of \$4,500 due to mitigated damages related to the installation of the Fuel Farm at the Airport and installing a 150 foot chain link fence and walk thru gate near the new hanger area.**

Trustee Fishburn made a motion second by Trustee Jacobs to approve Budget Amendment Airport-2019-1 increasing Miscellaneous Revenue and Capital Outlay - Expansion - Grant both in the amount of \$4,500 due to mitigated damages related to the installation of the Fuel Farm at the Airport and installing a 150 foot chain link fence and walk through gate.

Yes: Fishburn, Jacobs, Pollok, Engert, Cox      No: None      Absent: None

**14. Consideration and possible action to ratify action taken by the Purcell City Council concerning a recommendation from OMAG to deny Tort Claim No. 205643-ME filed by Martha Dezamacona.**

Trustee Fishburn made a motion second by Trustee Jacobs to take the recommendation from OMAG to deny Tort Claim No. 205643-ME filed by Martha Dezamacona.

Yes: Fishburn, Jacobs, Pollok, Engert, Cox                      No: None                      Absent: None

**15. Discussion and possible action concerning Joint Resolution 19-C05 and 19-P01 amending Resolution 10-P05 by striking portion of Section 3.1A regarding Hospital term limits.**

Trustee Jacobs made a motion second by Trustee Engert to approve Joint Resolution 19-C05 and 19-P01 amending Resolution 10-P05 by striking portion of Section 3.1A regarding Hospital term limits.

Yes: Jacob, Engert, Fishburn, Pollok, Cox                      No: None                      Absent: None

**16. Consideration and possible action concerning a recommendation from the Purcell Municipal Hospital Board to reappoint David Shirley for a third term on the Board.**

Trustee Jacobs made a motion second by Trustee Fishburn to approve the recommendation from the Purcell Municipal Hospital Board to reappoint David Shirley for a third term on the Board.

Yes: Jacobs, Fishburn, Pollok, Engert, Cox                      No: None                      Absent: None

*Chairman Cox declared the meeting to be in recess to enter into the Purcell Economic Development Authority at 7:12 p.m.*

*Mayor/Chairman Cox declared the meeting to be in joint session with the City Council at 7:13 p.m.*

**17. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O. S. 307 § (B) (3)**

**a. Discussion and consideration concerning the purchase or acquisition of certain land or property in accordance with 25 O.S. 307 § (B) (3).**

Mayor/Chairman Cox made a motion second by Jacobs to enter into Executive Session with Council members present, the City Attorney Ted Haxel, City Manager Dale Bunn and Hospital Administrator Kem Scully entering at 7:13 p.m.

Yes: Cox, Jacobs, Pollok, Fishburn, Engert                      No: None                      Absent: None

Mayor/Chairman Cox made a motion second by Jacobs to return to regular joint session at 7:35 p.m.

Yes: Cox, Jacobs, Pollok, Fishburn, Engert                      No: None                      Absent: None

**18. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH 25 O. S. 307 § (B) (3)**

**a. Discussion and consideration and possible action concerning the purchase or acquisition of certain land or property in accordance with 25 O.S. 307 § (B) (3).**

Mayor/Chairman Cox declared no action on Executive Session.

**19. Trustee comments.**

Councilman/Trustee Pollok tenured his resignation effective at the end of the meeting. Again he stated his pleasure to have served the City of Purcell for the past nine years and wished them the best.

Each Councilman/Trustee expressed gratitude and good will to Mr. Pollok in his future.

**20. General Manager and staff comments.**

None.

**21. Trust Attorney comments.**

None.

**22. Adjourn.**

PPWA Minutes  
01 07 2019

Mayor/Chairman Cox declared the joint meeting adjourned at 7:38 p.m.

*Passed and approved this 4th day of March 2019*

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**Ted Cox, Chairman**

**Attest:**

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**Dorothy Kennedy, Secretary**