

**CITY OF PURCELL
REGULAR MEETING
FEBRUARY 3, 2020
6:00 P.M.
COMMUNITY ROOM OF THE
POLICE SERVICE BUILDING
1515 N. GREEN AVENUE**

MINUTES

1. Call to order and declaration of a quorum present.

Mayor Cox called the meeting to order and declared a quorum to be present at 6:00 p.m.

2. Roll Call.

Roll call was conducted by City Clerk, Dorothy Kennedy, with the following results:

Councilmen present: Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox

Councilman absent: None

Staff present: Dale Bunn, Victor Lohn, Dorothy Kennedy, Clent Kennedy, Michael Minor, James New, John Blue, Jason McGrew, Mike Lewis, Cody Penner, James Boling, Jeremy Pittman, Tommy Mize

Counsel: Ted Haxel

3. Pledge of Allegiance.

Mayor Cox led the Pledge of Allegiance.

Mr. Bunn offered the invocation.

4. Welcome.

Mayor Cox welcomed guests.

5. Discussion of agenda items.

Mayor Cox called for any discussion of agenda items. There was no discussion.

6. Approve the Consent Agenda.

a. Approval of minutes for January 6, 2020 Meeting.

b. Approval of payment of claims as presented in the Council Expense Report in the amount of \$732,925.13.

c. Approval of payment of Street & Alley Claims in the amount of \$3,375.00.

d. Approval of payment for Unemployment Insurance in the amount of \$0.0.

e. Approval of payment of Capital Improvement Claims in the amount of \$456,024.79.

f. Approval of payment of Rural Fire Claims in the amount of \$0.0.

g. Approval of payment for Airport Authority in the amount of \$516.21

h. Approval of estimated payroll in the amount of \$240,000.00.

i. Approval of the Treasurer's Financial Report.

Councilman Jacobs made a motion second by Councilwoman Engert to approve the consent as written.

Yes: Jacobs, Engert, Fishburn, Tate, Cox No: None Absent: None

7. Consideration and possible action on items removed from the Consent Agenda.

There were no items removed from the Consent Agenda.

8. Presentation and discussion of the Treasurer's Financial Report.

Treasurer Victor Lohn gave the December 2019 Financial Report. He reported Revenues were outpaced by expenses for the current fiscal year through December. Tax revenue overall is flat, but on the positive side. The City used reserves to cover expenses in December.

Mayor Cox made the statement that the mild weather has impacted the revenue.

9. Presentation and discussion of the City Manager Report.

Mr. Bunn reported:

- The ceiling and painting are complete at the Multi-Purpose Center. The roof damage repair is underway. Hidden damage that was discovered and has resulted in four change orders in the project.. The damage is being repaired as discovered as the project is ongoing.
- Lake Trails Phase I and II are being discussed further in the meeting.
- Purcell Hospital ground breaking was postponed due to inclement weather predictions.

10. Discussion and possible action concerning a recommendation from the Cemetery Board to purchase a 48 Niche Columbarium from Boadie Anderson Quarries and put it on the south side of the Sexton Office and include setting a pavilion with the City doing the concrete work.

Mr. Dale Chambers reported that the Cemetery Board has had it brought to their attention from funeral homes that there is a need for a columbarium. Mr. Chambers reported the Cemetery Board had gotten a local estimate of \$10,000 for a 24 Niche. He had been informed that it might be possible to purchase directly from a Quarry in Ada. Boadie Anderson owns a provided a quote for a 48 Niche Columbarium for about the cost of the local 24 Niche. The Cemetery Board is recommending going with the 48 Niche through Boadie Anderson.

Mr. Chambers reported that the current cost of Cemetery Lots are \$600, \$700 and \$800. The Cemetery Board has considered recommending the cost for a Niche at \$700 since right in the middle of the cost of a Cemetery Lots.

Councilman Tate asked for a flag holder could be considered in the design for Veteran. Mr. Chamber advised there are design choices and that is may be a possibility.

Mr. Bunn advised the Cemetery Board is making the recommendation to install the columbarium on the south side of the Sexton's office. Mr. Chambers added that it needs to include a pavilion and a cement slab. Mr. Chambers stated the cost for a 48 Niche columbarium from the quarry is \$9,285, plus a \$1,000 delivery and set up fee. The setup fee does not include the use of a crane, Mr. Anderson advised their crane will not accommodate the weight. If they take care of setting it they will charge an addition \$800 to cover rental of a crane. Mr. Bunn advised it would be better for them to set it.

Councilman Fishburn made a motion second by Councilman Jacobs to approve the Cemetery purchase of a 48 Niche Columbarium from Boadie Anderson Quarries to be placed on the south side of the Sexton's office.

Yes: Fishburn, Jacobs, Engert, Tate, Cox No: None Absent: None

11. Discussion and possible action concerning RESOLUTION NO. 20-C02 A RESOLUTION OF THE CITY COUNCIL, CITY OF PURCELL, OKLAHOMA MAKING A REQUEST TO REPRESENTATIVE SHERRIE CONLEY, REPRESENTATIVE CYNTHIA ROE AND SENATOR PAUL SCOTT TO DEDICATE THE BRIDGE OVER INTERSTATE 35 ON STATE HIGHWAY 74 IN THE CITY OF PURCELL, MCCLAIN COUNTY, OKLAHOMA AS SSGT CECIL WELLMAN MEMORIAL BRIDGE.

Mr. Bunn advised this is a correction to the Resolution passed last month to dedicate the Cecil Wellman Memorial Bridge.

Councilman Jacobs made a motion second by Councilman Tate to approve Resolution No 20-C02.

Yes: Jacobs, Tate, Fishburn, Engert, Cox No: None Absent: None

12. Discussion and possible action on hiring Glenn Sullivan & Associates, Inc. for engineering and inspection services for a road around the new hospital site, improvements to the intersection of Green Avenue and North 9th Street, and to relocate the existing drainage through the site.

Mr. Kenny Sullivan advised he felt the best course of action is work with Orion Group as a site engineer and TEC both under his leadership. It would let Orion do all the dirt balances and grading plan. TEC would do a traffic impact analysis. He advised the project will not only be looking at the current necessities but also include a 20 year plan to provide adequate access.

Mr. Sullivan advised there are three feet by four feet cement boxes under Green avenue and go right through the middle of the site. He stated this is a major item that we will have to redirect

around the site and will involve a drainage analysis and detention pond. Mr. Sullivan advised a rough estimate for the drainage and paving is between \$1.2M to \$1.4M but this estimates includes Sullivan's, Orion Group and TEC.

Councilman Jacobs made a motion second by Councilwoman Engert to approve agenda item number 12 as written.

Yes: Jacobs, Engert, Tate, Fishburn, Cox No: None Absent: None

13. Discussion and possible action concerning an address from Cody Penner, to schedule the Independence Day Celebration.

Mr. Cody Penner advised he had asked for this item to be placed on the agenda for informational purposes to the Council. He advised it is not possible for Purcell to hold an Independence Day Fireworks Display using our current company on July 4th. There are a number of companies that out spend Purcell and the company is unable to schedule the date. Mr. Penner suggested Friday, July 3rd. There was no disagreement concerning the date.

14. Discussion and possible action concerning a presentation on the Purcell Lake Trails Project from Darran Scott, Senior Landscape Architect for Guernsey.

Mr. Darren Scott, from Guernsey was present and an update on the Lake Trails Phase 1 project. Phase I consists of work being done on the existing trail and redoing the loop, he explained. He advised the weather has caused delays in completion but the project is near completion. The contractor expects to finish in a couple of weeks providing we have dry weather.

Mr. Scott also advised that the Restroom Bid is scheduled to open on February 6.

15. Discussion and possible action concerning the Recreational Trails Program Project Agreement for the Purcell City Lake Trail -Phase II in the total project amount of \$524,579 and Local funds of \$284,579.

Mr. Scott advised Phase II connects to the end of Phase I, at the Memorial, then running along the inside of the road toward the spill-way. There will be a need for a bridge over the spillway or crossing the dam south and east of the dam. Mr. Scott advised the bridge is driving the project cost up. He also stated there is necessary work on the lake due to erosion.

Mayor Cox in review stated that we are approving \$524,579 for the project with local funds of \$284,579. Mr. Scott affirmed and pointed out that some of the local funding can be in-kind funding that the City can do themselves.

Councilman Fishburn made a motion second by Councilman Tate to approve Recreational Trails Program Project Agreement for the Purcell City Lake Trail – Phase II in the total project amount of \$524,579 and Local funds of \$284,579.

Yes: Fishburn, Tate, Engert, Jacobs, Cox No: None Absent: None

16. Discussion and possible action concerning a recommendation from Oklahoma Municipal Assurance Group (OMAG) to deny Tort Claim No. 207421-HW.

Mayor Cox noted that the Insurance Company has made the recommendation to deny

Councilman Jacobs made a motion second by Councilman Fishburn to deny tort claim No. 207421-HW.

Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

Mayor Cox declared the meeting to be in recess in order to go into the Purcell Public Works Authority Meeting at 6:35 p.m.

Mayor Cox declared the City Council Meeting and the Purcell Public Works Authority in joint session in order to enter joint Executive Session at 7:15 p.m.

17. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O.S. § 307 (B) (3).

- a. Discussion and consideration concerning the purchase or acquisition of certain land or property in accordance with 25 O.S. 307 § (B) (3).**

Mayor/Chairman Cox made a motion second by Councilman/Trustee Jacobs to enter into joint Executive Session at 7:16 p.m. with the following persons entering: Councilmen/Trustees who are present, City/Trust Attorney Ted Haxel, City/Trust Manager Dale Bunn.

Yes: Cox, Jacobs, Fishburn, Engert, Tate, No: None Absent: None

Mayor/Chairman Cox declared the Council has returned from Executive Session.

Mayor/Chairman Cox made a motion second by Councilman Jacobs to return to regular Joint Session at 7:43 p.m.

Yes: Cox, Jacobs, Fishburn, Engert, Tate, No: None Absent: None

18. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH 25 O.S. § 307 (B) (3).

a. Discussion and consideration and possible action concerning the purchase or acquisition of certain land or property in accordance with 25 O.S. 307 § (B) (3).

Mayor/Chairman Cox declared no action taken.

14. City Council Comments.

Mayor/Chairman Cox brought out a concerned citizen had had a water leak that flooded his house. He reminded everyone to vote this Tuesday. He also mentioned that he would like to hold a Town Hall Meeting on Medical Marijuana, he advised there are those who do not feel they are being heard. Mayor Cox reminded Mr. Haxel and the Council that we had place a 60 day moratorium which will bring the matter up again in the March Meeting.

15. City Manager and staff comments.

None.

16. City Attorney comments.

No comments from Mr. Haxel.

17. Adjourn.

Mayor Cox declared the meeting to be adjourned at 7:50 p.m.

Approved this 2nd day of March, 2020

Attest:

Ted Cox, Mayor

Dorothy Kennedy, City Clerk