PURCELL PUBLIC WORKS AUTHORITY
REGULAR MEETING
MARCH 04, 2019
6:00 P.M.
COMMUNITY ROOM OF THE
POLICE SERVICE BUILDING
1515 N. GREEN

MINUTES

1. **Call to order and declaration of a quorum present.**
   Chairman Cox called the meeting to order and declared a quorum to be present at 6:40 p.m.

2. **Roll Call.**
   Roll call was conducted by Secretary, Dorothy Kennedy with the following results:
   Trustees present: Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox
   Staff present: Dale Bunn, Victor Lohn, Dorothy Kennedy
   Legal counsel: Ted Haxel

3. **Discussion of agenda items.**
   Chairman Cox called for any discussion of agenda items. There was none.

4. **Approval of the Consent Agenda:**
   a. **Approval of minutes for January 7, 2019, January 22, 2019 February 4, 2019 and February 14, 2019 Meetings.**
   b. **Approve payment of claims as presented in the Council Expense Report in the amount of $649,422.16.**
   c. **Approve payment of Golf claims as presented in the Council Expense Report in the amount of $39,096.75.**
   d. **Approve estimated payroll in the amount of $130,000.00.**
   e. **Approve Treasurer's Financial Report.**

   Trustee Jacobs made a motion second by Trustee Fishburn to approve the Consent Agenda as contained in the Council Packet.
   Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

5. **Consideration and possible action on items removed from the Consent Agenda.**
   There were no items removed from the Consent Agenda.

6. **Consideration and possible action to approve an amendment to the Power Sales Contract with OMPA, allowing implementation of a Behind the Meter Generation Program, sometimes referred to as Distributed Generation.**
   Trustee Jacobs made a motion second by Trustee Fishburn to approve the amendment to the Power Sales Contract with OMPA.
   Yes: Jacobs, Fishburn, Tate, Engert, Cox No: None Absent: None

7. **Consideration and possible action concerning Resolution No. 19-P02 A RESOLUTION OF THE PURCELL PUBLIC WORKS AUTHORITY, PURCELL, OKLAHOMA, APPROVING AN INCREASE IN THE ELECTRIC KWH BASE RATE, AND RESCINDING RESOLUTION NO. 14-P04 AND 14-C06 AND RESCINCING ANY AND ALL OTHER RESOLUTIONS IN CONFLICT WITH THIS RESOLUTION**.
   Chairman Cox advised this is a proposal concerning adjusting mainly the fixed cost of electric meters. He advised it is his understanding that the fixed cost associated with each meter is close to $50 per month. Our current rate is $5.70 which covers 25KWH for residential users. Our commercial rate covers the first 200 hour. He proposed to adjust the base rate for residential to cover 200 KWH. He proposed to take the old rate of $5.70 and add to 175 KWH added to $0.0887, the math comes at $21.22. As long as you use 200 KWH you should not see a change. He reported his research had indicated that only one occupied residential account actually used under 200 KWH in a month and it was in the 190's. All other accounts that were under 200 KWH were unoccupied structures such as shop building etc. Chairman Cox advised the purpose is to recover the base cost for little used meters. The other side of little used meters is that other customers are basically subsidizing for those meters.

The second proposed adjustment is for commercial rate increase of about $0.30 per month, due to newly proposed residential rates are slightly higher than commercial rates in some instances.

Trustee Fishburn advised his concern is that we may have overlooked something that may potentially hurt someone. People need to be notified.

Mr. Bunn reported that OGE base rate is $13 however you are charged for every KWH you use.

Councilman Jacobs made a motion second by Councilwoman Engert to approve Resolution 19-P02 concerning increasing the SWH Base Rate as written.
Yes: Jacobs, Engert, Fishburn, Tate, Cox No: None Absent: None

8. **Consideration and possible action concerning a recommendation from Sullivan's & Associates concerning awarding contract for the Sewer Dechlorination Upgrade from the following bids:**
   a. **Quicksilver Construction Co. $49,250.00**
   b. **M&T Septic & Backhoe Service Inc $102,000.00**
   c. **Howard Construction, Inc $57,000.00**

   Mr. Kenny Sullivan advised the next two agenda items are concerning the sewer system. He advised that the wastewater has to be treated by chlorination and then before releasing into the Canadian it has to be dechlorinated. Mr. Sullivan stated that Sullivan & Associates are making the recommendation to award to the low bidder Quicksilver Construction Co for $49,250.

   Council Jacobs made a motion second by Council Fishburn to approve the low bid to Quicksilver Construction in the amount of $49,250 for the Sewer Dechlorination Upgrade.
   Yes: Jacobs, Fishburn, Tate, Engert, Cox No: None Absent: None

9. **Consideration and possible action concerning a recommendation from Sullivan's & Associates concerning awarding contract for the Effluent Lift Station from the following bids:**
   a. **Ron Welcher Construction Inc $232,500.00**
   b. **Sunrise Construction, LLC $234,900.00**
   c. **Howard Construction Inc $248,000.00**
   d. **Quicksilver Construction Co. $275,795.00**

   Mr. Sullivan advised the sewer system is gravity flow in most areas, however in this area there is a lift station, from the lift station it is discharged into the Canadian river by a 12 inch line. This upgrade replaces three pumps along with controllers. He advised it was Sullivan & Associates recommendation to award to the low bidder Ron Welcher Construction Inc. in the amount of $232,500.

   Trustee Jacobs made a motion second by Trustee Fishburn to approve the low bid of Ron Welcher Construction Inc for 232,500 for the Effluent Lift Station.
   Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

10. **Consideration and possible action concerning a Deposit Placement Agreement with ICS**.
    Councilman Jacobs made a motion second by Councilman Fishburn to approve a Deposit Placement Agreement with ICSA.
    Yes: Jacobs, Fishburn, Tate, Engert, Cox No: None Absent: None

11. **Consideration and possible action concerning a recommendation from Oklahoma Municipal Assurance Group to deny a Tort Claim No. 205912-ME filed by Amy Carwile.**
    Trustee Jacobs made a motion second by Trustee Fishburn to deny Tort Claim No. 205912-ME at the recommendation of OMAG.
    Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

Chairman Cox declared the meeting to be recessed in order to go into the Purcell Economic Development Authority Meeting at 7:03 p.m.

Chairman/Mayor declared the meeting to be in joint session City and Public Works Authority at 7:04 p.m.

12. <u>EXECUTIVE SESSION</u>: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O. S. 307 § (B) (3)

a. Discussion and consideration concerning the purchase or acquisition of certain land or property in accordance with 25 O.S. 307 § (B) (3).

Mayor/Chairman Cox made a motion second by Councilman Tate to enter into joint Executive Session at 7:05 p.m. with Councilmen who are present, along with the City Attorney, Ted Haxel and City Manager, Dale Bunn.
Yes: Cox, Tate, Jacobs, Fishburn, Engert No: None Absent: None

Mayor/Chairman Cox made a motion second by Councilman/Trustee Jacobs return to regular joint session at 7:35 p.m.
Yes: Cox, Jacobs, Engert, Tate, Fishburn, Cox No: None Absent: None

13. <u>EXECUTIVE SESSION</u>: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH 25 O. S. 307 § (B) (3)

a. Discussion and consideration and possible action concerning the purchase or acquisition of certain land or property in accordance with 25 O.S. 307 § (B) (3).

Mayor/Chairman Cox declared no action to be taken on Executive session.

14. Trustee comments.

Councilman/Trustee Tate asked if there is a long term plan for street repair. Mr. Bunn suggested a presentation covering prioritization at the Budget Meeting.

Councilman/Trustee Jacobs informed Mr. Bunn that the soil is eroding under the Basketball pad. Mr. Bunn advised he would bring that up to the contractors.

Mayor/Chairman Cox George Scott will be 100 years old on his birthday. He advised he had been asked if the City would do a proclamation and presentation. Mayor Cox advised he would be out of town on Mr. Scott's birthday. Mr. Bunn, Councilman Fishburn and Councilman Jacobs stated they would be happy to make the presentation.

15. General Manager and staff comments.

Mr. Bunn reminded the Council of a Special Joint Meeting March 20th at 6:00 p.m. at City Hall

16. Trust Attorney comments.

Mr. Haxel had no comments.

17. Adjourn.

Mayor/Chairman declared the joint meeting to be adjourned at 7:42 p.m.

Passed and approved this 1st day of April 2019

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Ted Cox, Chairman

Attest:

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Dorothy Kennedy, Secretary