

**CITY OF PURCELL  
REGULAR MEETING  
MARCH 7, 2022  
6:00 P.M.  
IN THE COMMUNITY ROOM OF  
THE PURCELL POLICE SERVICE BUILDING  
1515 N. GREEN AVENUE  
MINUTES**

**1. Call to order and declaration of a quorum present.**

Mayor Cox called the meeting to order and declared a quorum to be present at 6:00 p.m.

**2. Roll Call.**

Roll call was conducted by City Clerk, Andrea Millsap, with the following results:

Councilmen present: Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox

Councilman absent: None.

Staff present: Dale Bunn, Victor Lohn, Bobby Elmore, Serena Melton, Client Kennedy, Justin Howell, Mike Lewis, John Blue, Dalton Rivera, and Dan Ashbridge.

Counsel: Greg Dixon

**3. Pledge of Allegiance.**

Mayor Cox led the Pledge of Allegiance.

Dale Bunn offered the invocation.

**4. Welcome.**

Mayor Cox welcomed guests, staff, and council members.

**5. Discussion of Agenda Items.**

Mayor Cox called for any discussion of agenda items. Have one request to be heard, it's set as a separate agenda item so will be heard then.

**6. Approve the Consent Agenda:**

**All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body. The items on the Consent Agenda WILL NOT be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and placed in its proper order on the regular agenda for consideration.**

- a. **Approval of minutes for February 7, 2022 Meeting(s).**
- b. **Approval of minutes for February 18, 2022 Joint Special Meeting.**
- c. **Approval of payment of claims as presented in the Council Expense Report in the amount of \$551,966.33.**
- d. **Approval of payment of Street & Alley Claims in the amount of \$0.00.**
- e. **Approval of payment for Unemployment Insurance in the amount of \$0.00.**
- f. **Approval of payment of Capital Improvement Claims in the amount of \$28,081.83.**
- g. **Approval of payment of Rural Fire Claims in the amount of \$27.36.**
- h. **Approval of payment of Cemetery Care in the amount of \$0.00.**
- i. **Approval of payment for Airport Authority Claims in the amount of \$0.00.**
- j. **Approval of estimated payroll in the amount of \$295,000.00.**
- k. **Approval of the Treasurer's Financial Report.**
- l. **Approval of Proclamation designating March 8<sup>th</sup> as McClain Bank Day.**
- m. **Approval of relocation of K9 "Tren" to another police department.**

Councilman Jacobs made a motion second by Councilwoman Engert to approve the consent agenda as written.

Yes: Jacobs, Engert, Fishburn, Tate, Cox

No: None

Absent: None

**7. Consideration and possible action on items removed from the Consent Agenda.**

Councilman Jacobs made a motion second by Councilwoman Engert to approve the consent agenda as written.

Yes: Jacobs, Engert, Fishburn, Tate, Cox No: None. Absent: None

**8. Presentation and discussion of the Treasurer's Financial Report.**

- **Sales Tax** thru January 2022 is up 8.96% over last year \$347,872.92; up 20.87% over budget \$730,383.71.
- **Use Tax** thru January 2022 is up 12.43% over last year \$46,657.42; up 20.57% over budget \$71,980.62.
- **Tobacco Tax** thru January 2022 is down 4.52% over last year \$1,736.79; up 25.85% over budget \$7,538.88.
- **Electricity** in January 2022 had a positive variance of \$32,709.70 vs last year; YTD the variance is positive \$136,153.95.
- **Water** in January 2022 had a positive variance of \$23,860.80 vs last year; YTD variance is positive \$56,429.08.
- **General Fund** in January 2022 the revenues were below expenses by \$77,979.76; YTD revenues were below expenses by \$854,118.15.
- **Public Works** in January 2022 the revenues were above expenses by \$116,172.63; YTD revenues are above expense by \$936,736.34.
- **The City of Purcell** received a check for \$5,868.20 from the OMAG Municipal Property Protection Plan Retention Program.
- **Budget meetings** for FY 2022-2023. Last year the budget meetings were split into two meetings. One was the night of the swearing in of council members and the other was within a week of the first.

Discussion was had about planning the next budget meeting which is set April 19, 2022, at 6:00 p.m. and April 26, 2022, at 6:00 p.m.

**9. Presentation and discussion of the City Manager Report.**

- **Hospital:**
  - Sanitary Storm Sewer is almost done. A little storm sewer that goes in with the ring road that has to be done. Wee Construction has taken care of this. A water main that was under a road in access to the hospital site had to be moved around the storm sewer. The waterline that rings the complex to be pressure tested on Wednesday.
  - 9<sup>th</sup> Avenue: Water in the area of 9<sup>th</sup> & Green due to line splitting under 9<sup>th</sup> Ave. It was a new line that got turned on too quick and pressure split the line. It's been repaired and clean-up work is done.
  - Roof Panels: Complete.
  - Dry Wall: Currently in progress.
  - Building Structure: Currently in progress. More information later in the meeting.
  - Road Paving: Delayed by the reset of the contractor.
- **I-35 Interchange:**
  - Design continues. ODOT is conducting their environmental study. Discussion about the land acquisition is ongoing.
  - Electric, Water, and Sewer departments met with EST and ODOT back in December and utility plans are still under review. Construction starts in 2025.
  - EST doing a good job coordinating with our departments on the utilities in that area.
- **Main Street Scape:**
  - We've replied to SHPO on stamped concrete issue and haven't heard back from them.
  - Looking to bid out in September-October 2022 and begin project in January 2023.
- **Chickasaw Wellness Area:**

Utility work is complete, and paving should begin soon.

- **OEC Fiber:** Locate coordination meetings have ended. It's down to one (1) contractor in town doing some final installations and believe the home installations are about to start, some may already be started.
- **New Well:** Still waiting on parts from MicroComm to complete it.
- **Trails Phase II:** Weather delay.

**10. Discussion and possible action on Ordinance No. 22-03 to De-Annex Lots 1-12, Block 2 and all of Block 3 in J Estates Addition to the City of Purcell, McClain County, Oklahoma.**

Justin Howell presented information regarding the location of the property and that the request is due to the property being in a flood zone and he wants to run cattle.

Councilman Jacobs made a motion second by Councilman Tate to approve Ordinance No., 22-03 to De-Annex Lots 1-12, Block 2 and all of Block 3 in J Estates Addition to the City of Purcell, McClain County, Oklahoma.

Yes: Jacobs, Tate, Fishburn, Engert, Cox                      No: None.      Absent: None.

**11. Discussion and possible action to declare 211 Santa Fe a dilapidated structure.**

Code Enforcement Officer Mike Lewis presented information and photos concerning the condition of the property, which was in disrepair.

**Councilman** Jacobs made a motion second by Councilman Tate to declare 211 Santa Fe a dilapidated structure.

Yes: Jacobs, Tate, Fishburn, Cox                      No: None      Absent: None.

**12. Discussion and possible action concerning Purcell Public Library/Pioneer Library System Budget Request for 2022-2023.**

Library Branch Manager Rebekah Lynam presented the information for the 2022-2023 budget is less than it had been before due to not as much large community programming during the pandemic. Proposes next year they should be back on course. Programming has been moved outdoors and specific project information was described. Some activities have been done at the lake, including story time, it has been successful. Described the Story Walk that has been placed at the lake. Extended invitation to all for the PLS Maker Mobile event during spring break. Thanked Purcell for their contributions.

**13. Discussion and possible action concerning the resignation of Katie Blue from the Library Board.**

Councilman Jacobs made a motion second by Councilman Tate to approve the resignation of Katie Blue from the Library Board.

Yes: Jacobs, Tate, Fishburn, Engert, Cox                      No: None      Absent: None.

**14. Discussion and possible action concerning a recommendation from the Library Advisory Board to appoint Heather Graham to the Library Advisory Board for the remainder of Katie Blue's term ending December 31, 2024.**

Councilman Jacobs made a motion second by Councilwoman Engert to approve Heather Graham to the Library Advisory Board for the remainder of Katie Blue's term ending December 31, 2024

Yes: Jacobs, Engert, Fishburn, Tate, Cox                      No: None      Absent: None

**15. Discussion and possible action concerning Jerry Hayes request to address council about digital delivery of city council meetings.**

Jerry Hayes presented documents and a power point presentation concerning his opinion of the benefits of live/digital streaming the council meetings. He noted several cities that currently live stream. Noted benefits of transparency, benefits to those unable to travel but want to be engaged, and benefits for people who work that can't make it to the meetings in time. Discussion was had

between the council and Mr. Hayes about the pros and cons of digital streaming the meetings. Mr. Hayes asked each council member for a yes or no (for or against). Councilwoman Engert declined to answer until she had opportunity to do some research on the matter. Councilman Tate said yes. Councilman Fishburn agreed but noted discussion was in order concerning cost, implementation, etc. Mayor Cox voiced his thoughts and concerns and declined to answer without further research. Vice-Mayor Jacobs noted the decision was going to have to be made by 5 council members for what is the common good of the community, common good of all, and he is going off the council in April and declined to answer but chose, respectfully, to leave that to the new incoming council member.

No action was taken.

**16. Discussion and possible action concerning the City of Purcell entering into an MOU with FOP for 12-hour shifts.**

Dale Bunn noted that the FOP suggested that the police department go to 12 hour shifts. Chief Elmore noted that due to lack of staffing, the officers will have to go to 12 hour shifts. It will create 4 hours of overtime per officer, per pay period. Once staffing is back up to the appropriate numbers, the shifts would be reduced back to 8-hour shifts. Councilman Fishburn asked for clarification of the procedure of changing shift times.

Councilman Jacobs made a motion second by Councilwoman Engert to enter into an MOU with the FOB for 12-hour shifts.

Yes: Jacobs, Engert, Fishburn, Tate, Cox                      No: None      Absent: None

Chief Elmore thanked the council for the Moor-Norman Vo-Tech matter. Looking like recruiting will be improved with this in place.

*Mayor Cox declared the meeting to be in recess in order to go into the Purcell Public Works Authority Meeting at 6:41 p.m.*

*Mayor Cox declared the City Council Meeting and the Purcell Public Works Authority Meeting in joint session in order to enter joint Executive Session at 7:06 p.m.*

**17. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O.S. 307 § (B) (3).**

- a. Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.
- b. Discussion and consideration of labor contract for fiscal year 2022-20223 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).

Mayor/Chairman Cox made a motion second by Councilman/Trustee Jacobs to enter into joint Executive Session at 7:08 p.m. with the following persons entering: Councilmen/Trustees who are present, City/Trust Attorney, City/Trust Manager, City/Trust Treasurer, incoming council member Allen Eubanks, and Chief Elmore.

Yes: Cox, Jacobs, Fishburn, Engert, Tate,                      No: None      Absent: None

*Mayor/Chairman Cox declared the Council has returned from Executive Session at 8:06 p.m.*

Councilman/Trustee Jacobs made a motion second by Chairman/Mayor Cox to return to regular Joint Session at 8:06 p.m.

No action Taken.

Councilman Yes: Jacobs, Fishburn, Engert, Tate, Cox                      No: None. Absent: None

**18. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH 25 O.S. 307 § (B) (3).**

- a. Discussion and consideration and possible action concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

**b. Discussion and consideration of labor contract for fiscal year 2022-20223 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).**

No action taken.

**19. City Council Comments.**

Councilman Tate:

None.

Councilwoman Engert:

None.

Councilman Fishburn:

None.

Councilman Jacobs:

None.

Mayor Cox:

Had question about delay in utility bills. Victor Lohn noted they have been mailed.

Additional general discussion was had. Victor noted they are mailed out of Dallas. Councilman Tate noted that there had been a slow down in the mail due to a General Postmaster decision. Victor noted a situation with the outsourcing company. Councilman Tate asked why we outsource. Chairman Cox replied it was cheaper to outsource than to handle in-house. Victor also noted this was the first time an issue like this has arisen. Mayor Cox noted his desire for the city to be lenient with the late fees and cutoffs. Mr. Bunn noted the way it will be handled would be determined by the date the bills are received.

**20. City Manager and staff comments.**

None.

**21. City Attorney comments.**

None.

**22. Adjourn.**

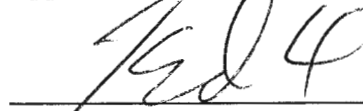
Mayor Cox declared the meeting to be adjourned at 8:11 p.m.

Attest:

  
Andrea Millsap, City Clerk



Approved this 4<sup>th</sup> day of April, 2022

  
Ted Cox, Mayor