

**PURCELL PUBLIC WORKS AUTHORITY  
REGULAR MEETING  
APRIL 6, 2020  
6:00 P.M.  
DOWNSTAIRS COMMUNITY ROOM  
CITY HALL  
230 W. MAIN STREET**

**MINUTES**

Special Notice  
Applicable to the April 6, 2020 Purcell Public Works Authority Meeting

*All Trustees will be in attendance in person.*

*Because of the pandemic Coronavirus (“COVID-19”) both Governor Stitt and Mayor Cox have issued a Proclamation or Declaration limiting public gatherings to no more than ten (10) persons. The Oklahoma Attorney General has advised that the Open Meeting Act must be accommodated with considerations for personal distancing. Personal distancing of at least six (6) feet is required. These numbers for consideration will be the Council and essential staff. Five Trustee Members, Trust Manager, Trust Attorney, Trust Treasurer, Trust Secretary and Press which equals ten essential attendees.*

*You are urged not to attend in person because of the Covid-19 pandemic. You can participate in the open meeting. Listen to the Purcell Public Works Authority Meeting on radio station KQTR-FM 93.9 at 6:00 p.m. April 6, 2020. If you have comments on any item on the agenda you may send an e-mail to [info@purcellok.gov](mailto:info@purcellok.gov). If the e-mail concerns an agenda item, does not violate the open meetings act, will not unduly burden the meeting due to length or content, does not repeat another comment previously made, and is received prior to 8:00 am on April 6, 2020 its relevant terms will be read at the meeting.*

*There will be no public comments either generally or with respect to any specific agenda item at the meeting other than those made through e-mail or by Trustee Members and Trust Staff.*

**1. Call to order and declaration of a quorum present.**

Chairman Cox called the meeting to order and declared a quorum to be present at 6:29 p.m.

**2. Roll Call.**

Roll call was conducted by Secretary, Dorothy Kennedy, with the following results:

Trustees present:	Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox
Trustees absent:	None
Staff present:	Dale Bunn, Victor Lohn, Dorothy Kennedy, Bobby Elmore
Counsel:	Ted Haxel
Press:	Jeanne Grimes – Purcell Register

*The meeting was broadcasted on KQTR-FM 93.9 and on Facebook Live*

**3. Discussion of agenda items.**

Chairman Cox called for any discussion of agenda items. There was no discussion.

**4. Approval of the Consent Agenda:**

- a. **Approval of minutes for March 2, 2020 Meeting.**
- b. **Approve payment of claims as presented in the Council Expense Report in the amount of \$803,496.29.**
- c. **Approve payment of claims for Water Impact Fee Fund as presented in the Council Expense Report in the amount of \$0.0.**
- d. **Approve payment of Golf claims as presented in the Council Expense Report in the amount of \$56,023.79.**
- e. **Approve estimated payroll in the amount of \$130,000.00.**

**f. Approve Treasurer's Financial Report**

Trustee Jacobs made a motion second by Trustee Tate to approve the Consent Agenda as written.  
Yes: Jacobs, Tate, Fishburn, Engert, Cox                      No: None      Absent: None

**5. Discussion and possible action on items removed from the Consent Agenda.**  
None.

**6. Discussion and possible action concerning Joint Resolution No. 20-C04 – 20-P03 a resolution acknowledging a request from the Town of Washington to provide and regulate water for residential use in the Oakmont Development, and to maintain said lines and meters.**

*Chairman Cox excused himself from the meeting at 6:30 p.m.*

Trustee Jacobs made a motion second by Trustee Fishburn to approve Joint Resolution No 20-C04 – 20-P03 as written.

Yes: Jacobs, Fishburn, Engert                                      No: Tate      Absent: Cox

*Chairman Cox rejoined the meeting at 6:30 p.m. but was absent during motion the vote*

**7. Discussion and possible action on submitting plans, specification, application and fee to Oklahoma Department of Environmental Quality (ODEQ) for upgrades to the sewer lines downstream of the new hospital.**

Trustee Engert made a motion second by Trustee Tate to approve submitting plans, specification, application and fee as written.

Yes: Engert, Jacobs, Tate, Fishburn, Cox                      No: None      Absent: None

**8. Trustee comments.**

There were no Trustee comments.

**9. General Manager and staff comments.**

No comments from Mr. Bunn or staff.

**10. Trust Attorney comments.**

No comments from Mr. Haxel.

**11. Adjourn.**

Chairman Cox declared the meeting to be adjourned at 6:32 p.m.

*Approved this 4<sup>th</sup> day of May, 2020*

Attest:

\_\_\_\_\_  
Ted Cox, Chairman

\_\_\_\_\_  
Dorothy Kennedy, Secretary