

**JOINT MEETING  
CITY OF PURCELL - PURCELL PUBLIC WORKS AUTHORITY  
SPECIAL MEETING  
APRIL 18, 2019  
5:00 P.M.  
DOWNSTAIRS COMMUNITY ROOM  
CITY HALL  
230 W. MAIN STREET**

**MINUTES**

**1. Call to order and declaration of a quorum present.**

Mayor/Chairman Cox called the meeting to order and declared a quorum to be present at 5:00 p.m.

**2. Roll Call.**

Roll call was conducted by City Clerk, Dorothy Kennedy with the following results:

Councilman/Trustees present: Danny Jacobs, Theda Engert, Jay Tate, Ted Cox

Councilmen/Trustees absent: Graham Fishburn was absent at roll call but joined the meeting already in progress at 5:45 p.m.

Staff present: Dale Bunn, Victor Lohn, Dorothy Kennedy, Trey Phillips, Cody Penner, Greg Cypert, Rocky Claunch, Teddy Boles, Jason McGrew, Kevin Williams, Michael Minor, Kevin Rhoads, Tommy Mize

Legal counsel: Ted Haxel was not present

Other: Chris Martin, IT Contractor with Bedlam Computers

**3. Welcome.**

Mayor/Chairman Cox led in the Pledge of Allegiance.

Mayor/Chairman Cox offered the invocation.

Mayor/Chairman Cox welcomed staff and members of the Council.

**4. Discussion of the 2019-2020 Fiscal Year Budget with staff.**

Mr. Bunn opened the budget discussion by stating that the staff was excited for the opportunity to present their budget needs. He thanked the Council in advance for the attention that they give to each one.

Notation for the Minutes: None of the below budget information included Personal Services.

*Fire Department:* Chief Greg Cypert presented the Fire Department Budget, informing the Council that there is not much changed from last year. He brought to their attention an increase in Vehicle Maintenance due to some of the vehicles being 17 years old and the tires need to be replaced. Radio Repairs was increased for refurbishing radios. The Fire Department did not make any Capital requests. The Fire Department Requests was for \$179,590.

*Purchasing Department:* Chief Cypert also presented the Purchasing Department Budget. He stated the Vehicle Maintenance has been reduced. The Purchasing Department Requests was \$1,825.

*Electric Department:* Trey Phillips made a request for an increase in Supplies, Tree Trimming, and Equipment Maintenance. His budget has reductions in Repair & Replacement and Light Repair & Maintenance. Mr. Phillips had a Capital Request for a large bucket truck for \$200,000. His total budget request was \$4,747,000.

*Water Department:* Michael Minor presented his budget request with increases Water Meter Replacement, Maintenance Agreements, Okla. Dept Wildlife Payment, Water Testing and Travel & Training. Additionally he requested Capital items in the amounts of \$445,000.

*Sewer Department:* Michael Minor stated some increases in Travel and Training are due to turnover in the department, Canadian Lift Station Rehab, and Replacement of Sewer Line Failures. His Budget request was \$1,565,350.

*Street Department:* Tommy Mize began his budget by stating he is down 5 in man power. The budget he requested was the same across the board as last year. He requested a Wheel Rock Loader and a Skid Loader. His total budget request was \$107,900.

*Solid Waste:* Mr. Mize presented a budget request in the amount of \$712,500. He informed the Council that the Convenience center is a 3rd job and recycling was not cost effective.

*Cemetery Department:* Jason McGrew presented a budget with a decrease in Equipment Maintenance. He made a Capital Request to replace a 23 year old backhoe. His Budget Request was \$109,750.

*Municipal Court:* Chief Kevin Williams presented a budget in the amount of \$60,350.

*Police Department:* Chief Kevin Williams introduced a budget request with increases in Buy Back, Equipment, Bullet Proof Vest and other areas. He stated that they are only asking for 2 new vehicles this budget year. His total request was \$308,850.

*Animal Control Department:* Chief Williams presented a budget request for \$29,930.

*EM & Safety Department:* Kevin Rhoads informed the Council that the storm sirens are requiring a lot of maintenance because they are 12 years old. He made a request for a new siren near Southern Hills because it is very difficult to hear the sirens in that area. His Budget request was \$53,350.

*Airport Authority:* Kevin Rhoads provided the budget request with increases in Equipment Maintenance and Insurance. The main increase is in Fuel Purchases due to the activity of the fuel farm. His budget request was \$30,950.

*Parks Department:* Cody Penner presented his department budget in the amount of \$659,979. This includes the Walking Trail phase 2, a new roof on the Multi Purpose Building.

*Code Enforcement:* Teddy Boles presented the budget for his department. Increases were in Dilapidated Structure Removal and Travel and Training. He reported that he will have two employees who will be retiring in the next twelve months. He advised it very important to get someone aboard training before they retire.

*IT Department:* Mr. Bunn introduced Chris Martin of Bedlam Computers. He informed the Council that there was much needed software and email hosting. Also many of the computers need to be replaced. He requested \$82,100 on the City side and \$36,300 on the PWA side.

*Communications Department:* Mr. Bunn presented a budget in the amount of \$18,250. He advised the radios need to be updated and we need a Policy Manual for 911 Dispatch.

*General Government Administration:* Mr. Bunn presented a budget for General Fund of \$15,150. PWA Administration. General Governmental budget was \$254,925 and PWA Miscellaneous in the amount of \$2,153,550. He also stated City Hall needed a new phone system which would be a shared cost for General Government and PWA of \$33,000 each.

##### **5. City Council comments.**

Councilman/Trustee Fishburn stated he wants Purcell to be a City of Excellence. He expressed that meetings like these were a part of spending money wisely.

Councilman/Trustee Jacobs told Mr. Mize that Career Techs are an excellent source for potential employees.

##### **6. City Manager and staff comments.**

No comments.

##### **7. Adjourn.**

Mayor/Chairman Cox declared the joint meeting adjourned at 7:03 p.m.

*Passed and approved this 6th day of May 2019*

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**Ted Cox, Mayor**

**Attest:**

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**Dorothy Kennedy, City Clerk**