

**CITY OF PURCELL
REGULAR MEETING
JUNE 3, 2019
6:00 P.M.
COMMUNITY ROOM OF THE
POLICE SERVICE BUILDING
1515 N GREEN**

MINUTES

1. Call to order and declaration of a quorum present.

Mayor Cox called the meeting to order and declared a quorum to be present at 6:02 p.m.

The Minutes reflect representatives from Prosignio were in attendance and videoed portions of the meeting.

2. Roll Call.

Roll call was conducted by City Clerk, Dorothy Kennedy with the following results:

Councilmen present: Danny Jacobs, Theda Engert, Jay Tate, Ted Cox

Councilman absent: Graham Fishburn was absent at roll call and joined Public Works Meeting already in progress.

Staff present: Dale Bunn, Victor Lohn, Dorothy Kennedy, Kevin Williams, James New, Cody Penner, Michael Minor

Legal counsel: Ted Haxel was present

3. Pledge of Allegiance.

Mayor Cox led the Pledge of Allegiance.

Mr. Bunn offered the invocation.

4. Welcome.

Mayor Cox welcomed guests.

5. Discussion of Agenda items.

Mayor Cox stated that he did not have any Request to be Heard forms. Ms. Kennedy advised there were no requests.

Mayor Cox commented that he had been informed by the City Clerk that Agenda item No. 12 was a duplicate from last months' meeting and had already been approved.

6. Approve the Consent Agenda:

a. Approval of minutes for May 6, 2019 and May 8, 2019 Meetings.

b. Approval payment of claims as presented in the Council Expense Report in the amount of \$528,641.14.

c. Approval payment of Street & Alley Claims \$20,117.50.

d. Approval payment of Capital Improvement Claims \$99,615.10

e. Approval payment of Airport Claims \$958.22.

f. Approval of estimated payroll in the amount of \$240,000.00.

g. Approval of the Treasurer's Financial Report.

h. Approval of 2019-2020 Delta Head Start Agreement.

i. Approval of 2019-2020 Delta Nutrition Program.

j. Approval of the 2019-2020 Crossroads Youth and Family Emergency Youth Shelter Agreement.

Councilman Jacobs made a motion second by Councilman Tate to approve the Consent Agenda as presented.

Yes: Jacobs, Tate, Cox

No: Engert did not vote

Absent: Fishburn

7. Discussion and possible action on items removed from the Consent Agenda.

None.

8. Presentation and discussion of the Treasurer's Financial Report.

Treasurer Lohn provided an oral Financial Report:

- April 2019 Sales Tax actual versus projected is favorable with a variance of \$4,544; versus actual April 2018 is favorable \$10,588. Year to Date actual thru April 2019 versus Year to Date Projected is favorable \$223,901.
- April 2019 Use Tax actual versus projected variance is favorable and actual versus April 2018 is favorable. Year to date actual and projected is favorable.
- April 2019 Tobacco Tax is unfavorable for actual and projected. Year to date is unfavorable as well.
- April 2019 Fuel Excise Tax actual versus projected is favorable. Actual versus April 2019 is unfavorable. Year to date has a favorable variance.
- April 2019 General Fund Variances for revenue versus expenses is unfavorable \$2,880 and unfavorable Year to date \$442,239.
- April 2019 Public Works Variance for revenue versus expense is unfavorable \$87,753, but Year to date is favorable \$496,520.
- April 2019 Electric sales are down \$21,891 versus April 2018. Year to date is up \$223,304.
- April 2019 Water sales down \$3,611 versus April 2018 and Year to date is down \$84,610.

9. Presentation and discussion of the City Manager Report.

Mr. Bunn gave the following report:

- The Hospital sites are being evaluated based on convenience to customer base etc.
- The Purcell/Lexington Bridge opening has been delayed to sometime in July due to weather.
- He reported that he has provided the Police Officer Certification Description, the basis for pay scale.
- There will be three bids that will go out in June; Purcell Lake Trails - Phase 1, HVAC Improvements at the Police Building and the MPC Roof and Damage Repair. There will be a special meeting on June 24th to consider awards.
- Mena Hill retired and her retirement party is June 12, at 1p.m.
- A couple of years ago the city received 80% Storm Shelter Grants for 75 private shelters. Due to some cancelations we actually provided funding for 72 private shelters in the community.

10. Discussion and possible action concerning Ordinance No. 19-04 a recommendation from the Planning Commission to rezone 23265 Johnson - Nance property.

Mr. New reported the ordinance would change the Nance property of 6 acres from A1 Agriculture to R1 Residential. There is also a lot split due to the owner wanting to sell half (3 acres) of her property.

Councilman Jacobs made a motion second by Councilwoman Engert to approve Ordinance No. 19-04 as presented.

Yes: Jacobs, Engert, Tate, Cox

No: None

Absent: Fishburn

11. Discussion and possible action concerning declaring Ordinance No. 19-04 an emergency.

Councilman Tate made a motion second by Councilman Jacobs to declare Ordinance No. 19-04 an emergency.

Yes: Tate, Jacobs, Engert, Cox

No: None

Absent: Fishburn

12. Discussion and possible action on entering into an oil and gas lease with BP America concerning Purcell's mineral interest (.9848 acres) in Section 11, Township 6 North, Range 2 West, McClain County.

Duplicate from May 6, 2019 agenda and was approved on that date.

13. Discussion and possible action concerning the 2019-2020 Contract to Lease Space in the Human Resources Center to the Purcell Public Library.

Mr. Bunn reported this is the annual renewal with the School for Public Library Space.

Councilwoman Engert made a motion second by Councilman Tate to approve the 2019-2020 Space Lease in the Human Resources Center for the Library.

Yes: Engert, Tate, Jacobs, Cox No: None Absent: Fishburn

14. Discussion and possible action to declare as surplus property two six-drawer standard desks and one corner desk all desks are metal body with laminate tops and one work table with laminate top.

Councilman Jacobs made a motion second by Councilwoman Engert to declare as surplus the listed property.

Yes: Jacobs, Engert, Tate, Cox No: None Absent: Fishburn

15. Discussion and possible action concerning an address from Allen Eubanks concerning 2019-2020 funding for the Heart of Oklahoma Chamber of Commerce.

Mr. Allen Eubanks, President of the Heart of Oklahoma Chamber of Commerce Board. He provided a financial report for the months of June 2018-May 2019 to show a true picture. He advised the Chamber has 159 active members. Mr. Eubanks informed the Council that Kesha Montgomery has resigned from her position as Executive Director effective May 31, 2019.

The Chamber will be making contact with their communities to encourage financial participation to support the economic benefit to them. He encouraged the Council to begin discussion on the hotel room tax again. Mayor Cox stated it would be great to have a proposal as to recommendations of how much to charge, what could be expected, and what the revenue would be used for as far as economic benefit. He stated the tax would need to be used to generate overnight visitors to the community.

Councilman Jacobs made a motion second by Councilman Tate to approve funding to the Heart of Oklahoma Chamber in the amount of \$26,000.

Yes: Jacobs, Tate, Engert, Cox No: None Absent: Fishburn

16. Discussion and possible action concerning Budget Amendment S&A-2019-1 increasing Capital Outlay Appropriations \$59,000 for City portion for 230th Street Project.

Mr. Bunn explained that in the current budget we had only allocated a certain amount for this year. He stated although there is money in the Street and Alley account we needed to do a budget adjustment to bring the money for 230th project into the budget.

Councilman Jacobs made a motion second by Councilwoman Engert to approve Budget Amendment S&A-2019-1 as written.

Yes: Jacobs, Engert, Tate, Cox No: None Absent: Fishburn

Mayor Cox declared the meeting in recess in order to enter into the Purcell Public Works Authority Meeting at 6:31 p.m.

Councilman Fishburn joined the Public Works portion of the meeting at 6:33 p.m. and was present when the meeting was called into joint session with the City Council and the Purcell Public Works Authority.

Mayor Cox declared the meeting be in joint session between the City Council and Purcell Public Works Authority at 6:41 p.m.

17. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O. S. 307 § (B) (3).

a. Discussion and consideration concerning the purchase or acquisition of certain land or property in accordance with 25 O.S. 307 § (B) (3).

Mayor/Chairman Cox made a motion second by Councilman/Trustee Jacobs at 6:42 p.m. to enter into joint executive session with the following persons entering: All Councilmen/Trustees present, City Manager Dale Bunn, Ted Haxel, City Attorney.

Yes: Cox, Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

Mayor/Chairman Cox made a motion second by Councilman/Trustee Jacobs to return to regular joint session at 7:36 p.m.

Yes: Cox, Jacobs, Tate, Engert, Fishburn No: None Absent: None

18. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH 25 O. S. 307 § (B) (3)

a. Discussion and consideration concerning the purchase or acquisition of certain land or property in accordance with 25 O.S. 307 § (B) (3).

Councilman Cox made a motion second by Councilman Jacobs to allow manager Bunn to begin preliminary discussions on acquisitions of land discussed in Executive Session using the values presented.

Yes: Cox, Jacobs, Engert, Tate, Fishburn No: None Absent: None

Back to item No 8 on the Purcell Public Works Authority:

8. Discussion and possible action concerning Resolution No. 19-P07 A RESOLUTION OF THE PURCELL PUBLIC WORKS AUTHORITY, PURCELL, OKLAHOMA, AMENDING RESOLUTION NO. 19-P02 CONCERNING MONTHLY SEWER RATES AND RECINDING ANY AND ALL RESOLUTIONS IN CONFLICT.

We need to amend the agenda item and the Resolution where it says "amending Resolution No. 19-P02 to 11-P02.

Mayor/Chairman Cox made a motion second by Councilman/Trustee Jacobs to amend Agenda Item 8 as stated above.

Yes: Cox, Jacobs, Fishburn, Tate, Engert No: None Absent: None

Councilman/Trustee Jacobs made a motion second by Councilman/Trustee Tate approve Resolution 19-P07 as amended and to adjust the sewer rates as presented in Resolution 19-P07.

Yes: Jacobs, Tate, Engert, Fishburn, Cox No: None Absent: None

19. City Council comments.

Councilman/Trustee Tate asked if we are testing the lake water after the recent rains. Mr. Bunn replied that it has not been tested yet. He also asked for an update on the Basketball Courts. Mr. Bunn advised the weather has caused delays. He reported the contractor had been able to install a fence on the east side. Councilman/Trustee Jacobs reminded the council about the cracked in the concrete that was reported by the architect.

Councilman/Trustee Fishburn stated his father had recently been a patient of Purcell Municipal Hospital and was very pleased with the hospital. The Hospital itself has a great relationship with St. Anthony which is good for the community. He stated that we have a good hospital, and that he is looking forward to the next phase of the hospital.

James New commented that his Mother recently was a patient and was very pleased with her care.

Mayor/Chairman Cox asked on behalf of a constituent if the City actually uses the Street Sweeper.

Mayor/Chairman Cox addressed Councilman/Trustee Tate to advised his displeasure for his article in the paper. He state that it hurt and offended members of the Council and specifically Councilwoman Engert. He stated he was in hopes of a public apology to Ms. Engert and members of the Council.

20. City Manager and staff comments.

Mr. Bunn reported having sent a letter to Mr. Bloss.

21. City Attorney comments.

None.

22. Adjourn.

Mayor Cox declared the meeting adjourned at 8:27 p.m.

Passed and approved this 1st day of July 2019

Ted Cox, Mayor

Attest:

Dorothy Kennedy, City Clerk