

**MINUTES**

**PURCELL PUBLIC WORKS  
AUTHORITY REGULAR MEETING  
July 5, 2022  
6:00 P.M.  
IN THE COMMUNITY ROOM  
OF THE POLICE SERVICE BUILDING  
1515 N. GREEN AVENUE**

**1. Call to order and declaration of a quorum present.**

Chairman Fishburn called the meeting to order and declared a quorum to be present at 7:09 p.m.

**2. Roll Call.**

Roll call was conducted by Secretary, Andrea Millsap, with the following results:

Trustees present: Theda Engert, Jay Tate, Allen Eubanks, Graham Fishburn

Trustees absent: Ted Cox

Staff present: Dale Bunn, Andrea Millsap, Bobby Elmore, Justin Howell, Mitchell Taggart, Michael Minor, Rachael Huey, Clent Kennedy, Tommy Mize, Louise Zastrow, Mike Lewis

Counsel: Greg Dixon

**3. Discussion of agenda items.**

Chairman Fishburn called for any discussion of agenda items.

**4. Approval of the Consent Agenda:**

*All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body. The items on the Consent Agenda WILL NOT be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and placed in its proper order on the regular agenda for consideration.*

- a. Approval of minutes for June 6, 2022, Regular Meeting.
- b. Approval of minutes for June 6, 2022, Public Hearing.
- c. Approval of minutes for June 6, 2022, PMH Public Hearing.
- d. Approval of minutes for June 7, 2022, Joint Special Meeting.
- e. Approval of minutes for June 9, 2022 Joint Special Meeting.
- f. Approval of claims as presented in the Council Expense Report in the amount of \$424,628.45.
- g. Approval of the claims from the Water Impact Fee Fund as presented in the Council Expense Report in the amount of \$1,000.00.
- h. Approval of payment of Golf Claims as presented in the Council Expense Report in the amount of \$61,598.36.
- i. Approval of estimated payroll in the amount of \$295,000.00.
- j. Approval of the Treasurer's Financial Report.
- k. Acknowledgement of receipt of Permit to Construct No. WL000044220167, Waterline to Cedar Hills Estates, Facility No. 2004701.

Trustee Tate made a motion second by Trustee Eubanks to approve the Consent Agenda as written.

Yes: Tate, Eubanks, Engert, Fishburn                      No: None              Absent: Cox

**5. Discussion and possible action on items removed from the Consent Agenda.**

No items were removed.

**6. Discussion and possible action to approve submitting plans and ODEQ Application for water system improvements to serve Highland Park subdivision south of Washington. All costs associated with this project are the responsibility of the developer.**

Trustee Engert made a motion second by Trustee Eubanks to approve Agenda Item No. 6 as written.

Yes: Engert, Eubanks, Tate, Fishburn                      No: None              Absent: Cox

**7. Discussion and possible action concerning Wadley's Ambulance Service assessing a monthly charge to bills for rural meters on city of Purcell water.**

Jackie Wadley presented handouts to council. Mr. Wadley asked for the council to consider assessing the EMS fee on the city's utility bills of rural customers (outside city limits) receiving water from the City of Purcell. (180<sup>th</sup> -Hwy 74-May Ave. area) to avoid raising the current fee for the city's customers. Noted 70% of Wadley's calls are in that area. Mr. Wadley discussed some financial information about insurance/customer payments, amount that is charged for service(s) which are flat fees and they receive a portion but inflation is really reducing the amount of funds he has to work with. Noted with other cities being close and offering more salary, he is needing to be competitive to retain employees. Total of \$77,000.00 in that area that have not paid. Discussion was had between council, counsel, and Mr. Wadley. Question was brought up about customers saying they have insurance for ambulance services but often times the insurance deems the ambulance service "not medically necessary" and the patient is responsible for payment. Mr. Dixon to investigate the legality of the fee in the rural area and if it is, draft something for council's review.

Trustee Eubanks made a motion second by Trustee Tate to investigate the legality of the municipal authority assessing an ambulance fee on rural water customers, and if legal, draft documents for approval.

Yes: Eubanks, Tate, Engert, Fishburn                      No: None              Absent: Cox

**8. Discussion and possible action to approve Purcell Municipal Hospital Change Order No. 33 in the sum of \$3,061.00 for Casework Conflict Trauma Room 1061.**

Trustee Eubanks made a motion second by Trustee Engert to approve Agenda Item No. 8 as written.

Yes: Eubanks, Engert, Tate, Fishburn                      No: None              Absent: Cox

*Mayor Fishburn declared the meeting to be in recess in order to go into the Purcell Economic Development Authority Meeting at 7:37 p.m.*

*Mayor Fishburn declared the City Council Meeting and the Purcell Public Works Authority in joint session in order to enter Joint Executive Session at 7:39 p.m.*

9. **EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O.S. 307 § (B) (3).**
- a. **Discussion and consideration of labor contract (Collective Bargaining Agreement) for fiscal year 2022-2023 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).**
  - b. **Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) (3).**

Chairman Fishburn made a motion second by Trustee Engert to enter into joint Executive Session at 7:40 p.m. with the following persons entering: Trustees who are present, Trust Attorney Greg Dixon, Trust Manager, and police chief.

Yes: Fishburn, Engert, Tate, Eubanks                      No: None                      Absent: Cox

*Chairman Fishburn declared the Council has returned from Executive Session at 8:06 p.m.*

10. **EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH (25 O.S. 307 § (B) (3)**
- a. **Discussion and consideration of labor contract (Collective Bargaining Agreement) for fiscal year 2022-2023 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).**
  - b. **Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) (3).**

Councilwoman Engert made a motion seconded by Councilman Tate on Agenda Item No. 17a to approve the contract between the FOP and City of Purcell for fiscal year of 2022-2023.

Yes: Engert, Tate, Eubanks, Fishburn                      No: None                      Absent: Cox

No action taken on Agenda Item No. 17b.

*Noted: items subsequent to Executive Session are out of sequence.*

Councilman Tate made a motion seconded by Councilman Eubanks to return to the regular joint session at 8:12 p.m.

Yes: Tate, Eubanks, Engert, Fishburn                      No: None                      Absent: Cox

Councilman Tate made a motion second by Councilman Eubanks to return to regular Joint Session at 8:10 p.m.

Yes: Tate, Eubanks, Engert, Fishburn                      No: None                      Absent: Cox

**11. Trustee comments.**

Trustee Cox: Absent.

Trustee Tate: Invited everyone Friday at 6:00 to honor Mayor's father for his contributions to the City of Purcell, at the airport. Also thanked Mr. Bunn for his work to get Main Street on the National Historical Registry

Trustee Engert: Thanks to John Blue and whoever helped with the 4<sup>th</sup> of July celebration. Also want to welcome Rachael Huey.

Trustee Eubanks: None.

Chairman Fishburn: Welcomed Rachael. Thank you to an outstanding firework show, it makes our town special. It's building momentum and getting better. Had great turnout. Special thanks to police for their presence and traffic control. Thanked staff for working so hard on the hospital.

**12. General Manager and staff comments.**

Noted Mr. Blue said that the costs have gone up on duties for the fireworks 300% so we'll be looking at more expense on fireworks next year and need to keep that in mind. Usually paid in 2 parts, have enough to make the down payment but the second half will be quite a bit more if we want to have the same sort of show.

**13. Trust Attorney comments.**

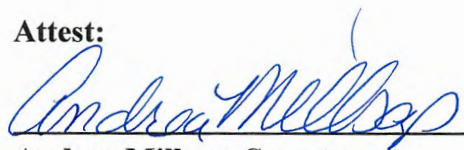
Noted there was one animal control ordinance on the agenda this time but several more are to come. This needs to be updated.

**14. Adjourn.**

Mayor Fishburn declared the meeting to be adjourned at 8:10 p.m.

*Approved this 1<sup>st</sup> day of August, 2022*

Attest:

  
\_\_\_\_\_  
Andrea Millsap, Secretary

  
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Graham Fishburn, Chairman

