

**PURCELL PUBLIC WORKS AUTHORITY
REGULAR MEETING
JULY 6, 2020
6:00 P.M.
IN THE COMMUNITY ROOM
OF THE POLICE SERVICE BUILDING
1515 N GREEN AVENUE**

**Special Notice
Applicable to the July 6, 2020 Purcell Public Works Authority Meeting**

All Trustees will be in attendance in person.

Because of the pandemic Coronavirus (“COVID-19”) personal distancing of at least six (6) feet will be adhered to. We also encourage wearing personal protective masks.

MINUTES

1. Call to order and declaration of a quorum present.

Chairman Cox called the meeting to order and declared a quorum to be present at 7:09 p.m.

2. Roll Call.

Roll call was conducted by Secretary, Dorothy Kennedy, with the following results:

Trustees present: Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox

Trustees absent: None

Staff present: Dale Bunn, Victor Lohn, Dorothy Kennedy, Bobby Elmore, James Bolling, John Blue, Mike Lewis, Clent Kennedy, Tommy Mize, Michael Minor

Counsel: Ted Haxel, Chris Lind, Greg Dixon

3. Discussion of agenda items.

Chairman Cox called for any discussion of agenda items

4. Ratify action taken by the Purcell City Council concerning the election of Mayor and Vice Mayor and acknowledgment the persons elected will serve as Chairman and Vice Chairman.

Chairman Cox acknowledged Councilman Fishburn becoming Trustee Fishburn for his elected term of office.

Trustee Fishburn made a motion second by Trustee Engert to ratify action taken by the Purcell City Council Concerning election of Mayor and Vice Mayor and acknowledge the persons elected will serve as Chairman and Vice Chairman.

Yes: Fishburn, Engert, Jacobs, Tate, Cox No: None Absent: None

5. Approval of the Consent Agenda:

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body. The items on the Consent Agenda WILL NOT be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and be placed in its proper order on the regular agenda for consideration.

a. Approval of minutes for June 1, 2020, June 5, 2020, June 21, 2020 Meetings.

b. Approve payment of claims as presented in the Council Expense Report in the amount of \$654,378.17.

c. Approve payment of claims for Water Impact Fee Fund as presented in the Council Expense Report in the amount of \$0.0.

d. Approve payment of Golf claims as presented in the Council Expense Report in the amount of \$58,918.40.

e. Approve estimated payroll in the amount of \$91,000.00.

f. Approve Treasurer's Financial Report

Trustee Fishburn made a motion second by Trustee Jacobs to approve the Consent agenda as presented.

Yes: Fishburn, Jacobs, Engert, Tate, Cox No: None Absent: None

6. Discussion and possible action on items removed from the Consent Agenda.

Chairman Cox called for discussion of agenda items. There were none.

7. Ratify action taken by the Purcell City Council concerning election of a Mayor who will serve as Chairman of the Public Works Authority Chairman.

Duplicate. No action taken.

8. Ratify action taken by the Purcell City Council concerning election of a Vice Mayor who will serve as Vice Chairman of the Public Works Authority.

Duplicate. No action taken.

9. Discussion and possible action to amend contract between Waldrop Construction, Inc and Purcell Public Works Authority dba Purcell Municipal Hospital to include the City of Purcell and add the City Manager as the Owner's Designated Representative.

Trustee Jacobs made a motion second by Trustee Fishburn to approve the amendment to the contract between Waldrop Construction, Inc as written.

Yes: Jacobs, Fishburn, Tate, Engert, Cox No: None Absent: None

10. Discussion and possible action to authorize the City Manager/General Manager to sign the professional services agreement with Building & Earth Engineers to provide required third party testing of earthwork, shallow footing, reinforced concrete, structural masonry, structural steel and asphalt/concrete pavement for the new Purcell Municipal Hospital at a cost of \$50,000.

Trustee Jacobs made a motion second by Trustee Fishburn to approve agenda item 10 as written.

Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

11. Discussion and possible action concerning an address from Carla Hooper concerning a water leak on her service line.

Ms. Carla Hooper was present accompanied by her plumber Justin Lockwood. She explained she has a water leak and her water line crosses several people's property. She advised her plumber can not make repair since it is on several persons property. She asked the City to move the water meter to her property. She advised she is not able to get to her meter due to overgrowth of poison ivy.

Mr. Bunn stated it is the City's policy that if the water line would be moved to the front of her property, she would have to pay for that. Mr. Minor stated there are a couple of residents in that same area that have a long service line. Mr. Minor advised we keep referring to policy since we have had other customers that have been faced with the same issue and will have future customers as well. Each customer has had to pay for the expense of water lines and moving their meters. Mr. Bunn stated she would only have to run a service line. Another option would be to share cost with neighbors.

Ms. Hooper asked if the City would place a hydrant on the corner and allow her to go from the corner to her house? Mr. Bunn advised DEQ would not allow us to place a hydrant on a four inch line. At this time it is not clear if the line is a four or six inch, but Mr. Minor is almost certain that it is a four.

It was determined the Trustees did not have enough information to determine a solution. The matter will come back before the Council next month. Ms. Hooper asked for consideration on her water bill because it still has a leak and will continue to be high until she is able to repair it.

12. Discussion and possible action to award contract for the Water Line Extension Project for the Proposed New Hospital from bids received.

Trustee Jacobs made a motion second by Trustee Fishburn to approve contract award to CK Utility Construction LLC at a cost \$807,929 for a water line extension for the New Hospital.

Yes: Jacobs, Fishburn, Tate, Engert, Cox No: None Absent: None

13. Discussion and possible action concerning an address from Jamie Hayes of D. Owen Construction concerning water access to West Johnson Development.

Mr. Hayes informed the Trustees that there is a subdivision between Highway 39 and 190th. Currently there are two spec-homes going in. Both of which can be serviced by the four inch water line currently going down the road. We have a builder wanting to build ten spec-homes, but a four inch line will not provide enough water for those. He advised they would run the twelve inch line at their cost, as long as the City would cut the taps. Mr. Bunn clarifying stated the request is to remove the impact fee.

Trustee Jacobs asked if that would set precedence for the development project we discussed a few weeks ago, in which we did not wave the impact fee. Mr. Bunn stated he believes it would. Mr. Haxel agreed.

Mr. Hayes advised the Trustees that the development will hold 176 houses. Mr. Haxel for clarification stated “ you are asking the City to remove 176 impact fee and 176 tap fees?” Mr. Hayes stated in correction, they are just asking for the impact fee to be removed.

Mr. Bunn stated that for a development whatever size line Mr. Sullivan would recommend; that would be the size the developer would need to supply. In the past we have had developments that only require a certain size line, however the City, for its own purposes desires a larger line. We have paid the additional cost to upgrade the line.

Chairman Cox excused himself from the meeting at 7:45 p.m.

Trustee Jacobs made a motion second by Trustee Fishburn to table the item to the next meeting in August.

Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

Chairman Cox rejoined the meeting after the vote at 7:48 p.m.

14. Discussion and possible action to enter into an agreement with the Oklahoma Department of Commerce for funding an economic development project that offers broadband internet to customers in the Purcell area.

Trustee Fishburn made a motion second by Trustee Jacobs to approve agenda item 14 as written.

Yes: Fishburn, Jacobs, Tate, Engert, Cox No: None Absent: None

Chairman Cox declared the meeting to be in recess in order to go into the Purcell Economic Development Authority Meeting at 7:49 p.m.

Mayor Cox declared the City Council Meeting and the Purcell Public Works Authority in joint session in order to enter joint Executive Session at 7:50 p.m.

15. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O. S. 307 § (B) (2).

- a. Discussion and consideration of labor contract for fiscal year 2020-2021 between the City of Purcell and the IAFF Local 3596 in accordance with 25 O.S. § 307 (B) (2).
- b. Discussion and consideration of labor contract for fiscal year 2020-2021 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).

Mayor/Chairman Cox made a motion second by Councilman/Trustee Jacobs to enter into joint Executive Session at 7:51 p.m. with the following persons entering: Councilmen/Trustees who are present, City/Trust Attorney Ted Haxel, Chris Lind and Greg Dixon, City/Trust Manager Dale Bunn.

Yes: Cox, Jacobs, Fishburn, Engert, Tate No: None Absent: None

Councilman Fishburn left the meeting prior to being called back into regular session.

Mayor/Chairman Cox made a motion second by Councilman/Trustee Jacobs to return to regular Joint Session at 8:12 p.m.

Yes: Cox, Jacobs, Engert, Tate

No: None Absent: Fishburn

16. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH 25 O. S. 307 § (B) (2) .

a. Discussion and consideration and possible action concerning labor contract for fiscal year 2020-2021 between the City of Purcell and the IAFF Local 3596 in accordance with 25 O.S. § 307 (B) (2).

Mayor/Chairman Cox made a motion second by Councilman/Trustee Jacobs to approve the Labor Contract with Local IAFF 3596 with the two (2) MOU attached.

Yes: Cox, Jacobs, Tate, Engert

No: None Absent: Fishburn

b. Discussion and consideration and possible action concerning labor contract for fiscal year 2020-2021 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).

Mayor/Chairman Cox asked if there is a MOU attached. Mr. Haxel advised negative, but there is a clarification. Mr. Bunn advised the clarification is item 14.1 addresses a raise of 2.7% of July 1 of 2019 is not a effective in the 2020-2021 Budget Year.

Mayor/Chairman Cox made a motion second by Councilwoman/Trustee Engert to approve Labor contract with the FOP #194 with point of clarification concerning the raise mentioned in 2019 is not applicable for the 2020-2021 year as well.

Yes: Cox, Engert, Jacobs, Tate

No: None Absent: Fishburn

17. Trustee comments.

Councilman/Trustee Tate stated that he fully supports the Police department and applauds their professional award which was well earned. He also asked about a possible walking trail around McCurdy Park. Mr. Bunn stated that he would like to see that happen.

Councilman/Trustee Jacobs asked if a purchase order has been issued for the tractor the Street Department had requested. He informed the Trustees that given dwindling interest in Golf Course is struggling and may come to the City for a mower. There is not street light at the end of Scott Street. It is very dark residents have asked for a light.

Mayor/Chairman Cox asked if we have considered extending the R.V. Park. He also extended a public thanks to Mr. Boyle for his interest and commitment to the community by running for City Council.

Mayor/Chairman Cox had a citizen request him to bring up the sidewalks along Green Avenue. Advised some of the land owners are not keeping up the sidewalk areas in which both the City and State has invested funding. Mayor Cox also stated that if you become aware of anyone upset about any structure around the Caboose, please let us know.

18. General Manager and staff comments.

There were no Manager or staff comments.

19. Trust Attorney comments.

There were no comments from Attorneys.

20. Adjourn.

Chairman Cox declared the meeting to be adjourned at 8:29 p.m.

Approved this 3rd day of August, 2020

Attest:

Ted Cox, Chairman

Dorothy Kennedy, Secretary