

**PURCELL PUBLIC WORKS AUTHORITY
REGULAR MEETING
SEPTEMBER 8, 2020
6:00 P.M.
IN THE COMMUNITY ROOM
OF THE POLICE SERVICE BUILDING
1515 N GREEN AVENUE**

**Special Notice
Applicable to the September 8, 2020 Purcell Public Works Authority Meeting**

All Trustees will be in attendance in person.

Because of the pandemic Coronavirus (“COVID-19”) personal distancing of at least six (6) feet will be adhered to. We also encourage wearing personal protective masks.

MINUTES

1. Call to order and declaration of a quorum present.

Chairman Cox called the meeting to order and declared a quorum to be present at 7:00 p.m.

2. Roll Call.

Roll call was conducted by Secretary, Dorothy Kennedy, with the following results:

Trustees present: Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox

Trustees absent: None

Staff present: Dale Bunn, Victor Lohn, Dorothy Kennedy, John Blue, James Bolling, Clent Kennedy, Justin Howell, Mike Lewis, Dakota Norman, Michael Minor

Counsel: Ted Haxel, Chris Lind

3. Discussion of agenda items.

Chairman Cox called for any discussion of agenda items. There was none.

4. Approval of the Consent Agenda:

a. Approval of minutes for July 6, 2020 Meetings.

b. Approve payment of claims as presented in the Council Expense Report in the amount of \$846,392.48.

c. Approve payment of claims for Water Impact Fee Fund as presented in the Council Expense Report in the amount of \$15,700.00.

d. Approve payment of Golf claims as presented in the Council Expense Report in the amount of \$60,495.06.

e. Approve estimated payroll in the amount of \$91,000.00.

f. Approve Treasurer’s Financial Report.

g. Approval of Change Order Request from Hammer Construction for necessary water management for the PMH Replacement Facility Initial Grading Project, in the amount of \$23,985.00.

Trustee Jacobs made a motion second by Trustee Engert to approve the Consent Agenda as written.

Yes: Jacobs, Engert, Fishburn, Tate, Cox No: None Absent: None

5. Discussion and possible action on items removed from the Consent Agenda.

There were no items removed.

6. Discussion and possible action on submitting water line plans to ODEQ for The Ranch development on Bryant, north of 220th.

Mr. Bunn advised this is a formality of sending the plans to ODEQ for a water line that the developer is paying for. Mr. Minor stated this is a continuation of plans that we were already aware of.

Trustee Jacobs made a motion second by Trustee Engert to approve agenda item number 6.

Yes: Jacobs, Engert, Fishburn, Tate, Cox No: None Absent: None

7. Discussion of an address from representatives from D. Owen Construction concerning D Owen laying an upsized water line on Johnson Road to service the Vista Bonita Development and receiving reimbursement from the upsized cost in water impact fee being waived.

Mr. Dary Owen advising he owns D Owen Construction. He advised he purchased some property on Johnson Road between Hwy 39 and 190th. The property had a 4 inch water line for water service. He advised it was brought to his attention that customers water service and pressure is not adequate. Mr. Owen reported that Quinn Kroth, Fire Marshal for the City, informed his staff that it would be difficult to put out a fire in that area with the current water lines.

Mr. Owen stated his plans are to build 66 homes on one side of the road and an additional 70-80 on the east side. He advised they need a 6 inch line to service these new homes. He stated it is his understanding that the City would like to have a 12 inch line from Hwy 39 to 180th.

Mr. Owen reported the other utility providers for a development offered him to pay 50% of the development cost and they would reimburse his cost upon meters coming on. He advised the utility providers he spoke to were REC and OEC. Mr. Owen stated there is a substantial difference in cost between installing a 6 inch line and a 12 inch line. Mr. Owen advised he is willing to assume the cost of putting in a in upsized (12 inch) water line with a rebate on the impact fees for anyone who connects to it. The cost of the upsized water line at no cost to the City up to an agreed upon cost.

Trustee Jacobs advised he believes this was discussed in a previous meeting in that Mr. Sullivan had said needed an 8 inch line with the City upsizing to a twelve inch. Mr. Bunn advised Mr. Sullivan believes it does need an 8 inch line, but the matter needs further design to determine wither it should be a 6 or 8 inch line. Mr. Bunn advised for this estimated cost, the City would need to go out for bid for the line size determined necessary by the engineer and also the twelve inch in which the City to pay the difference.

Mr. Owen advise for his purposes he only needs a 6 inch line. Mr. Bunn made the recommendation to meet with Mr. Sullivan, Mr. Owen, Mr. Haxel and himself and place this item on the special meeting.

8. Discussion and possible action concerning declaring surplus outdated and unused electronics as listed on attached Exhibit A.

Trustee Jacobs made a motion second by Trustee Engert to declare items on Exhibit A surplus.

Yes: Jacobs, Engert, Fishburn, Tate, Cox No: None Absent: None

*Mayor Cox declared the City Council Meeting and the
Purcell Public Works Authority in joint session
at 7:14 p.m.*

9. Trustee comments.

Councilman/Trustee Tate commented concerning a lake test. He stated the results were 1,200, but the City didn't post it until 11 days later, due to not having received the results. Mr. Bunn advised we immediately act as soon as we receive results. Mr. Blue from Parks Department stated that we did have a delay which was the result of the testing company employees working from home. Councilman/Trustee Tate asked if we could put procedures in place that if the results were not received by 3:00 pm on Friday, the City would call for the results? Mr. Bunn responded we can do that.

Mayor/Chairman Cox asked what the project on 4th Street was. Mr. Minor stated it was a two phase sewer line extension. Mr. Bunn informed Council that it appears the sewer lines were originally private and later other residents connected to those lines resulting in problems.

He made another comment stating the lake swimming area has a lot of children using it.

10. General Manager and staff comments.

There were no comments from the City/General Manager or staff.

11. Trust Attorney comments.
Neither Mr. Haxel nor Mr. Lind had any comments.

12. Adjourn.
Chairman Cox declared the meeting to be adjourned at 7:19 p.m.

Approved this 5th day of October 2020

Attest:

Ted Cox, Chairman

Dorothy Kennedy, Secretary

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EXHIBIT A

Exhibit A – City of Purcell and Purcell Public Works Authority Surplus Electronic List:

Description	Serial Number	Model	Department
iPad	DMRKP338F185	MD513LL/A	Administration
iPad	DMRKP50F182	MD510LL/A	Administration
iPad	DMPKPC96F182	Unknown	Administration
iPad	DMPKP2KTF182	MD510LL/A	Administration
iPad	DMPKP42FF182	Unknown	Administration
iPad	DMRKP329F185	MD513LL/A	Administration
iPad	DMRKPJ23F182	MD510LL/A	Code
iPad	DMPKT3N3F182	MD510LL/A	Code
iPad	DMPJX8V9F18P	MD522ll/A	Unknown (Spare)
iPad	9900030677	L1Z789	Water
iPad	Unknown	Unknown	Electric
iPad	DMPK16HPF18P	MD522LL/A	Water
iPad	Unknown	Unknown	Water
iPad	Unknown	Unknown	Code
iPad	Unknown	Unknown	Code
iPad	DMPKGGWLF18P	A1460	Justin
iPad	DKVJC0LLDNQR	A1403	Parks
iPad	DMPKG615F18P	A1460	Parks
Laptop	74007996816	Acer	Code
Laptop	00325-96170-82117-AAOEM	Dell	Administration

POSTED AT PURCELL CITY HALL 230 W. MAIN STREET AT 3:30 P.M. ON
SEPTEMBER 2, 2020 BY CITY CLERK DOROTHY KENNEDY.
